**Ideas Tracker**

Keep track of ideas that are submitted, what their status is, and any next steps.

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| Date submitted | Idea | Submitted by | Thank you note sent | Notes |
| 10/12/16 | Add a VFD to the upstairs mixer | John Smith | 10/17 | Met with maintenance and Efficiency Vermont people. Phil will send a savings projection by 11/1. Bring to board meeting on 11/15. |
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