

# HOME ELECTRIC SYSTEM UPGRADE PROGRAM: CONTRACTOR PROJECT PRE-APPROVAL FORM



## Steps to Getting Project Pre-Approved:

- ☐ Before starting a project, ensure that scope of work meets program requirements. Contact Efficiency Vermont if you have questions.
- ☐ Contractor completes and signs this application.
- ☐ Contractor submits completed application with a quote. Include quote for trenching and excavating work, if applicable.
- ☐ Efficiency Vermont will contact customer to verify income eligibility and confirm whether project is pre-approved.

If Efficiency Vermont pre-approves the project, the pre-approval will be based on the information submitted by you and the customer. Changes to the project scope or cost may affect the incentive amount or incentive eligibility.

Submit via one of the following:

E-mail: [rebatecoordinator@efficiencyvermont.com](mailto:rebatecoordinator@efficiencyvermont.com)

Mail: Efficiency Vermont  
c/o Rebate Coordinator  
20 Winooski Falls Way, 5th floor  
Winooski, VT 05404

Program/Contact Info:

Website: [efficiencyvermont.com/hesu](http://efficiencyvermont.com/hesu)

Phone: 888-921-5990

## Project Information:

The upgraded system must meet 200 amp service capability. Installation of equipment allowing higher or lower levels of service than 200 amps may be considered and is allowable if advised by an electrician.

Please indicate the type of upgrade(s) that will be made:

- ☐ Service entrance upgrade
- ☐ Electrical panel or subpanel as needed to serve new and future loads; existing panel may be kept as a subpanel if advised by electrician.
- ☐ Wiring (including junction boxes and a receptacle/outlet) to serve a new load
- ☐ Meter socket and related materials, such as backer board
- ☐ Customer-owned pole(s) or conduit, including trenching and backfilling
- ☐ Service line (conductor) from transformer to home or meter socket, including any inspection fees.
- ☐ Costs associated with disposing of or recycling old equipment that is being replaced as part of the upgrade.
- ☐ Other critical safety corrections if advised by the electrician

Reason for Electric System Upgrade (check all that apply):

- ☐ Electric system upgrade work performed at time of installing or replacing electrical devices, such as air or ground-source heat pumps, heat pump water heater, electric kitchen appliances, and Level 2 electric vehicle chargers.
- ☐ Home has existing air or ground-source heat pump, heat pump water heater, electric kitchen appliance, Level 2 electric vehicle charger or other major electric appliance or equipment and the upgrade will provide improved safety or service reliability.
- ☐ Necessary to accommodate future electrification measures, such as for home heating and cooling, cooking, laundry, or vehicle charging.

Property type: ☐ Owner-occupied, single-family home ☐ Rental property (maximum of four units)

## Customer Information:

Customer Name \_\_\_\_\_ Installation Address \_\_\_\_\_ City/Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Mailing Address \_\_\_\_\_ City/Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ ☐ Same as installation address

E-mail Address \_\_\_\_\_ Telephone # \_\_\_\_\_

Electric Utility Company

Electric Utility Account # (installation location)

### Equipment not allowed

1. Distribution / service transformer.
2. End use equipment, such as electric vehicle charger or generator.
3. Materials for cosmetic improvements, such as new drywall or exterior siding (materials for necessary weatherproofing are allowed, to ensure durability of the home and equipment).

### Rebate Level


Income Level	Maximum Incentive
Low income	100% of costs, up to \$10,000*
Moderate income	90% of costs, up to \$10,000*

\*Efficiency Vermont may approve larger incentives for projects that cost more than \$10,000 in its sole discretion.

Project Details:

Have you started installation or had expenses yet for this project?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Date work to be completed (month/date/year)	
Total Amps of Home Electrical System before project	
Total Amps of Home Electrical System after project (select one)	<input type="checkbox"/> 200 Amps <input type="checkbox"/> 225 Amps <input type="checkbox"/> Other: _____
Did you advise upgrading service to a higher or lower level than 200 amps?	<input type="checkbox"/> Yes: _____ <input type="checkbox"/> No
Will existing panel be replaced?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Will subpanel be installed?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Will the service entrance be upgraded?	<input type="checkbox"/> Yes <input type="checkbox"/> No

For Rental Properties Only:

 Understanding the available rebate:

- If the electrical system upgrade project is performed on a property that has an individual electric meter for each unit, your rebate amount will be calculated as follows:
  - Rental units with low income rent levels are eligible to receive 100% of eligible project costs up to \$10,000 per unit. If your project costs exceed this limit, please contact Efficiency Vermont to discuss whether there may be options for additional coverage.
  - Rental units with moderate income rent levels are eligible to receive 90% of eligible project costs, with a maximum rebate of \$10,000 per unit. If your project costs exceed \$10,000 per unit, please contact Efficiency Vermont to discuss whether there may be options for additional coverage.
- If the electrical system upgrade project is performed on a property that is master metered, your rebate amount will be calculated by multiplying the total number of eligible units by the maximum rebate amount per unit (90% of costs, up to \$10,000 per unit for moderate income rent levels and 100% of costs, up to \$10,000 per unit for low income rent levels).

Please provide the following information for all units (1-4) at the rental property:

Rental Unit Name/Number	Electric Meter Set-Up	For Efficiency Vermont Only	
		Level	Amount
	<input type="checkbox"/> Served by individual meter <input type="checkbox"/> Served by building's master meter		
	<input type="checkbox"/> Served by individual meter <input type="checkbox"/> Served by building's master meter		
	<input type="checkbox"/> Served by individual meter <input type="checkbox"/> Served by building's master meter		
	<input type="checkbox"/> Served by individual meter <input type="checkbox"/> Served by building's master meter		

## Project Cost Summary:

Complete fields below and attach a detailed quote that includes a description of work that will be performed.

Description	Total
A. Subtotal cost for all materials and parts	
B. Subtotal cost for all labor	
Total Project Cost <i>(Total incentive will be determined and calculated by Efficiency Vermont)</i>	

## Electrician Information & Agreement:

Electrician Name	Company Name		
Branch Location (if multiple)	City/Town	State	Zip
E-mail Address	Telephone #		

- ☐ I certify that I hold a valid Master Electrician License in the State of Vermont.
- ☐ I have read the project eligibility requirements and certify that costs to be covered by the rebate include only allowable equipment.

By signing below, I certify that:

I am enrolled in the Efficiency Vermont Home Electrical System Upgrade Program as a Participating Electrician.

I will perform work that meets the project eligibility requirements and have attached an itemized quote that accurately reflects the work that will be performed and products installed.

The information that I have presented in this form is true, complete and accurate to the best of my knowledge and belief.

I understand that Efficiency Vermont (or their designated contractor) reserves the right to conduct field inspections and may use my information submitted in this form to do so.

Electrician Signature	Date	Vermont Master Electrician License Number
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## Program Eligibility, Exclusions and Terms and Conditions

For income-eligible residential customers with properties in Vermont only. All equipment must be new and installed in Vermont. Used, rebuilt, or refurbished equipment is not eligible. New construction projects are not eligible.

Rebate is subject to change without notice and is subject to availability of funds. In the event this rebate is discontinued or changed, submissions will be processed at the new rebate level as of the date of the change, or will not be accepted if the funds are exhausted.

Rebate must be submitted on or after the program/offer effective date of November 1, 2024. For customers impacted by the 2023 floods, products must be purchased on or after July 10, 2023. For customers impacted by the 2024 floods, products must be purchased on or after the date that the customer's home incurred flood damage.

Incentive will not exceed the net price to the customer. Net price includes price of the allowable equipment and materials, shipping, sales tax, installation cost, and disposal/recycling expenses.

Customer is responsible for any tax liability associated with incentive payment. Allow 60 calendar days for delivery of payment. Payments directed to a Home Electrical System Upgrade Participating Electrician will be delivered in 30 days. Incomplete or missing information will delay processing. Customer is responsible for any maintenance, service, and repair of the installed equipment and for pursuing customer's rights under any manufacturer's or installer's warranty.